

Lisha Whitt
Executive Director



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AGING

COOK/DRIVER

Responsibilities: Job responsibilities include, but are not limited to: Maintains equipment and cleans kitchen facilities according to W.V. State Health Department regulations; Determines amount of food necessary for preparation of daily meals, including increasing and decreasing ingredient portions to meet meal requirements; Determines and maintains proper inventories of food supplies and materials; Monitors food usage to assure adequate supply; Performs food service duties such as meal preparation, dish washing, sanitizing utensils, dishes, and glasses and menu planning; follow agency's designated procedures for inventory, food purchasing and requisitioning; maintain necessary records; deliver meals to home bound participants; follow all state and federal regulations concerning moving traffic and vehicle inspection.

Requirements: Successful candidate will preferably possess at minimum: High School diploma or GED; prior work or volunteer experience in commercial food preparation; and experience working with the elderly and low-income population. Candidate must possess or be willing to obtain a valid Class D Driver's license and Food Handler's Card. Candidate must submit to pre-employment drug screen, CIB check, and DHHR Protective Services Background Check.

Applications are available at www.loganpride.com and will be accepted until **position is filled**.
Submit job bidding form or application to:

Human Resources
PRIDE Community Services, Inc.
McDade Hall, East Stratton Street
P.O. Box 1346
Logan, WV 25601

AA/EO/ADA

PRIDE Community Services, Inc. is an Affirmative Action, Equal Opportunity Employer. Please contact the Human Resources office at 752-6868 if you need assistance, reasonable accommodation or have hiring process questions.