

Lisha Whitt
Chief Executive Officer



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HEAD START

Education Staff Manager

Responsibilities: Job responsibilities include, but not limited to: Conduct classroom visits for the purposes of observing classroom activities and provide on-site consultation to teaching staff; Participate in the hiring of teaching staff; Make recommendations regarding personnel actions for teaching staff in accordance with agency policies and procedures; Understand and assist teaching staff in implementing Early Learning Outcomes Framework; Review lesson plans weekly and provide feedback to staff; Assist in the design, development and delivery of in-service training programs and orientation for teaching staff.

Requirements: A Bachelor's or Advanced Degree in Early Childhood Education; or Bachelor's or Advanced Degree and equivalent coursework in ECE with early education teaching experience. Must have a minimum three (3) years experience working with children in a pre-school setting. Must have demonstrated supervisory, literacy and training skills. Candidate must be willing to submit to a physical exam, TB test, drug screen, criminal background check, DHHR Protective Service check and DMV check.

Must have received or be willing to receive the COVID-19 vaccination by date of hire to be considered. Proof of vaccination is required. PRIDE Community Services will comply with federal, state and local laws with regard to accommodations related to this policy.

Applications are available at the PRIDE office, 699 East Stratton Street, Logan, WV 25601 or online at loganpride.com. Applications will be accepted **until position is filled**.

All interested parties must submit an application, cover letter, resume, one written personal reference and one written business reference to:

HUMAN RESOURCES
PRIDE Community Services, Inc.
PO Box 1346
Logan, WV 25601

PRIDE Community Services, Inc. is an Affirmative Action, Equal Opportunity Employer. Please contact the Human Resources office at 752-6868 if you need assistance, reasonable accommodation or have hiring process questions.